

**NIHSDA
Board of Directors Meeting
March 5 & 6, 2016**

Roll Call/Establish Quorum: Roll call was taken by Ann Belleau. A quorum was established.

Call to Order: Lee Turney, President called the meeting to order at 8:38am MST.

PRESENT	ABSENT NOTIFIED	ABSENT NOT NOTIFIED
President-Lee Turney President Elect-Laura Waukechon Factor Secretary-Ann Belleau Treasurer-Char Schank Zone 1- Tina Routh Zone 2- Joan Christnot Zone 5-Jo Williams Zone 6- William Rosenberg Zone 7- Monica Sayad, Alt. Zone 8-Jenny Oatman Zone 9- Jacki Haight, Alt. Zone 10-Racquel Martinez Zone 10- Albert Rinehart, Alt. Ex-officio- Mavany Verdugo	Zone 3-Anne Reddy Zone 4-Robert Pickens Zone 4- Colette Berg, Alt. Zone 5-Roberta Adeky-Yazzie, Alt Zone 6-Sharon Singer, Alt. Zone 7- Christi Jacobus Zone 8-Joe Henry, Alt. Zone 9- Stefanie Jones	Zone 3-Janice Richards, Alt

Others Present: Teri Stringer and Kristi Bentkowski from Three Feathers Associates.

Approval of Agenda: The agenda was reviewed. Bill requested to add carryover as a discussion item. Also added was to develop discussion items for the Sunday meeting with Blanca. Jenny moved to accept the agenda. Jo seconded the motion. Tabled item no longer an agenda item. Motion carried.

Approval of the minutes from February 11: Laura moved to approve the minutes. Jacki seconded the motion. No discussion. Motion carried.

Approval of February Treasurer’s Report: Char S. reviewed the treasurer’s report. Teri asked to remove the investment deposits/withdrawals from the expense/revenue to a separate report. Jackie moved to approve the treasurer’s report and to consult with Jim Northcutt about the investment information. Joan seconded the motion. Discussion regarding a separate investment report may be an option. MCS will consult with Jim and report back. Motion carried.

Communications Update/General Correspondence: Lee T. visited DC for the NHTSA Board meeting and also met with several congressional offices and Dr. Blanca Enriquez, Lee discussed the written report from the visit. Lee will meet with Mike Richardson regarding the strategic plan for the collaboration office, the NIEA call for presentations has been released we will need to consider how we will participate. Lee/Teri will meet with Blanca to ask questions of the board. Discussion occurred regarding concerns about tribal consultations. The board will develop some talking points to discuss concerns with Linda Smith during conference.

TRC CLASS Paper: Jessica Barnes-Najor provided an update on the status of the TRC CLASS paper. Manuscript is ready and under review for submission to early childhood education journal, setting up a meeting with OHS to update on findings, converting manuscript into a report for public, Jessica will present at the membership meeting during conference.

Board Self Assessment/Improvement Plan: Review of the results from the self assessment. The Governance committee will develop an action plan to present to the board.

Committee Reports: Teri S. presented the committee reports.

- Executive – develop face to face agenda, invite to Greg April call, request report from Greg, request to meet with Blanca at Southwest, 2018 conference location, Tester Bill comments approved.
- Governance – board self assessment, board orientation, monthly evaluations for improvement, review of Chapter 2 of operations manual.

Bill moved to approve all committee reports. Jo W. seconded the motion. No discussions. Motion carried.

Review of Committee Plans:

- Executive Committee Plan – Lee reviewed the executive committee plan. Communication with David K still needs attention, partnership agreements discussed, board meetings, board operations and strategic planning, October board meeting location Reno with NIEA conference October dates to be determined, NIEA conference participation, MCS evaluation and contract in the fall.
- Advocacy Plan – policy agenda for reauthorization, talking points for consultations, appropriations for 2017, native language and cultural curriculum, tribal lobbyist connecting with Greg, and key events.
- Membership Plan – grantee membership, awards and recognitions: child advocate award and Toni and K award of excellence. The committee will make recommendations.
- Governance – bylaws and operations manual, board development: looking at ways to accomplish orientation, need to identify some board training topics, evaluation of partnerships will be worked on.
- Finance Plan – operations budget, conference budget will be approved in April or May, fund development, planner development, webinars, a survey has been sent out for TA needs, silent auction items, raffles during conference, other sales ideas: beadwork, pins, blankets, etc. donations, three dollar per child, financial reporting, quarterly investment reporting, review of policy and procedures, audit and IRS reporting.
- Education Plan – membership training needs/topics, TA survey sent out during February, training opportunities, conference, and resource development: toolkits, website resources.

Review of Strategic Plan and Deliverables: Teri provided an update on each goal within the strategic plan. The executive committee will discuss how to proceed and report back to the board.

2016 Conference Planning: The board discussed the conference flow, tribal consultation, pre-intensives (2) Instructional Support skills (find new name for session) and self-assessment, possible ERSEA session provided by TA as a part 1 and part 2 workshop, opening reception will be Monday at 7:00 p.m. will double as zone unstructured networking and dancers, power point of HS logo's also use at artwork for program, opening session Tuesday morning at 8:30 a.m. focus on advocacy, Tuesday will end at 3pm, Wednesday opening session OHS senior staff, Thursday closing session Linda Smith or Loretta Tuell and need more suggestions, hill visits/reception, welcome gifts - each zone will be 40 unique gifts, turquoise t-shirts , free bags from Lakeshore, donation opportunities will

update and email to board and members/vendors, look at some way to give credit for the hill visit, ask programs to make a 4x6 The education committee will continue to work on planning.

Policy Agenda: The board will update the policy agenda, Greg will condense into a one-page document to use on the hill. Stories are needed to support agenda points.

NHSA Update: Lee provided an update to the board. A regional update for NHSA is needed for the monthly NHSA meetings – this will be added to the Executive Committee’s plan. Teri provided an update on the NHSA water cooler notes.

NHSA Representatives (selection): Two vacant spots to the NHSA board need to be filled with NIHSDA representatives. Jenny volunteered. Teri will serve as the Friend representative. Lee will retain his current position. Parent rep will remain vacant. Tina motioned, Joan second, motion carried. NIHSDA will ask NHSA to help fund the travel for the parent rep and one other, while NIHSDA (or local program) will cover the other two.

AIAN Funding: where is the 5 million, forecast for EHS partnership/expansion, full-day full-year, COLA.

NOA: late NOA letters, letters in grant solutions, a PI was sent about it.

TTA/National Centers: feedback on system/experience with new TA system was discussed.

Other New Business:

- **questions for Blanca & Angie:** 5 year grant cycle/process, carry over, slot conversion, grant solutions, report for evaluation of the federal monitoring and was CLASS included in the evaluation and why can’t programs have CLASS scores at the classroom level, report for evaluation of DRS process, AIAN funding (5 million), CLASS is it going away, have GS and PS available at conference, process for tracking relinquished/offset money in AIAN.

Zone I Representative: Jo motioned, second by Char to move Tina into the Zone I Rep. Motion carried.

Adjournment: Char moved to adjourn the meeting. Joan seconded the motion. No discussions. Motion carried. The meeting adjourned at 3:05 pm MST.